



EIA BOARD MEETING MINUTES FOR DECEMBER 17, 2008

Location: The Asbestos Institute

Minutes by: Deanna Corbett (secretary)

Board Members Present: Bill Caveness, Bob Hutzler, Michael Breu, Chris Gates, Deanna Corbett, Vicky Aviles, Ritchie Bump,

Others Present: N/A

Quorum: N/A

Call to Order: 4:28 p.m.

Minutes from Last Meeting: N/A

Financial Report: See Attached

Old Business: None

New Business:

1. Financial - EIA-AZ received a check for \$50,000 from Honeywell. Check has not been deposited and is not reflected in current balance. This money will be kept separate from other monies. EIA spent \$8,000 on seminars for 2008.
2. Membership drive for 2009 - Bill Caveness will compile a list of companies to contact for membership. In the past Bill has made personal phone calls to the individuals. Board members requested to provide Bill with names and numbers by e-mail for contact list. Memberships drive committee to address new members and sponsors.
3. Dust Seminars - \$50k received from Honeywell to put on 30 seminars over the next three years. Of that money, \$5k for equipment and \$45k towards cost for the seminars. Equipment purchased included computer, software, and a projector (total of about \$2k) Plan to purchase two replacement bulbs for the projector (about \$250 each). The graphic designer will cost \$400 set-up fee and printing bill is

approximately \$400 for the first round of flyers. Flyers will be set up so labels can be placed on them that indicate the time and location of seminars. The remaining monies are to be used to put on the 30 seminars. Most of the money will be for food and postage.

4. Bob Hutzler to head up Compliance Forum.
5. Incoming Board: Will be posted to the web

Meeting Adjourned: 5:05 p.m.